

	Areas for improvement	Intended impact	Actions	Who	When		Progress and impact to date
					Start	Complete by	
L&M 1	Insufficiently robust OTLA process.	Consistent monitoring and improvement of TLA	1. Develop policy and procedure for OTLA.	SE & JW	10/04/2018	11/04/2018	<p>The OTLA and TLA policy and process has been developed and implemented. SE has been carrying out half termly observations. These will continue toward the end of term in help inform the SAR.</p> <p>Each board member has been assigned an OFSTED area and visits are being carried out in each of the areas by the trustees. This is currently ongoing. Next visit booked for 28th June. Green Corridor has recently been awarded LYQM gold award and are also looking at the IQM award over the summer term.</p>
			2. Develop TLA policy	SE & TK	01/02/2019	11/04/2019	
			3. New teaching staff to observe current tutor lessons	All	05/06/2019	01/07/2019	
			4. Appropriate learning resources to be displayed in learning areas.	TW	05/06/2019	01/07/2019	
L&M 2	Wider stakeholders are not currently asked for feedback in a systematic way.	Constructive feedback from wider stakeholders to support improvements in provision.	1. Develop a parent survey.	TK	19/11/2018	31/12/2018	<p>SE developed a parent survey for parents evenings. This is likely to be updated once the marketing plan is in place.</p> <p>Feedback has been compiled.</p> <p>SE to review the feedback</p>
			2. As part of the marketing and communications strategy under the refreshed business plan ensure feedback is collected from key stakeholders.	TK	01/01/2019	28/02/2019	TK has worked with Lloyds to create a new 3 years business plan. Work on marketing plan delayed awaiting Lloyds Banking Group appointment

L&M 3	English and mathematics are not currently a high-level priority.	English and mathematics become a high priority and are fully integrated into all provision.	1. Develop an English and mathematics strategy.	JW&SE	10/04/2018	11/04/2018	English and mathematics are now fully integrated into all learning. A new functional skills tutor has been employed and is developing the curriculum effectively for all learners. English and mathematics are now integrated into all lesson planning. Vocational tutors are imbedding English and Maths into all lessons where appropriate and encourage the more able learners to do short pieces of homework or self study time to further develop their skills. A new 121 tutor needs to be recruited for next academic year due to rising numbers of learners completing functional skills.
			2. Gain approval from CEO.	TK	01/05/2018	02/05/2018	
			3. Implement the English and mathematics strategy.	TK	08/05/2018	09/05/2018	
			4. Training for frontline delivery staff.	JW	08/05/2018	09/05/2018	
L&M 4	CIAG needs to be strengthened further.	Learners will be able to make clear choices regarding their future careers	1. Develop a CIAG Plan to include all options and support for learners 2. Employ CIAG 21 hours per week	JD&SE	29/05/2018	01/06/2018 01/09/2019	CIAG policy approved. We are still unable to appoint a CIAG but are hoping to 'buy in' a person from Hounslow 1 or 2 days per week from September
TLA 1	The most able learners are not sufficiently challenged to improve their skills further in lessons.	The most able learners are challenged sufficiently to meet their potential in lessons.	1. Train frontline delivery staff to plan extension activities for the most able learners.	JW	08/05/2018	09/05/2018	SE has completed follow up learner walks now we have a new hort tutor and the stretch activities are more appropriate and readily available. There is clear planning of stretch activities. New hort tutor to undergo assessor training and PTTLs.
			2. Conduct learning walks to check stretch and challenge in lessons.	SE	01/06/2018	30/06/2018	
TLA 2	Target setting within reviews is not sufficiently personalised to identify learners' areas for development.	Targets will identify learners' individual areas for development.	1. Review and update the ILP format.	JW&SE	10/04/2018	11/04/2018	SE reviewed ILP with Jo and is happy with targets being set. SE also reviewed targets set for April parents evening which follow the SMART format. Targets need to be reviewed regularly and displayed to learners to see.
			2. Create an exemplar ILP and target plan.	JW&SE	10/04/2018	11/04/2018	
			3. Train frontline staff in target setting and reviewing targets.	JW	08/05/2018	09/05/2018	

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			4. Monthly desk based review of ILPs and reviews.	SE	01/06/2018	ongoing	
TLA 3	Assessment of learning is not frequent enough to enable learners to understand their progress.	All learners will be fully aware of their progress.	1. Train frontline delivery staff to check learning more effectively and give feedback on how to improve further.	JW	08/05/2018	09/05/2018	We need to ensure that weekly meetings continue to happen with tutors and youth manager so that learning and targets can be reviewed appropriately.
			2. Collect feedback from frontline delivery staff on learners' progress towards weekly/fortnightly targets.	JD	04/06/2018	Ongoing	SE has completed learner walks and seen significant improvement in formative assessment in sessions. A variety of methods are now being used to check learners depth of understanding e.g. quiz mid session, mind mapping on boards, basic questioning etc.
			3. Conduct learning walks to check formative assessment in lessons.	SE	04/06/2018	30/06/2018	
TLA 4	Reviews of learner progress do not currently effectively check learner progress towards targets.	All learners will be fully aware of their progress and what they need to do to improve further.	1. Using the feedback from frontline and other staff conduct formal 1:1 meetings with individual learners.	JD	04/06/2018	Ongoing	SE has completed a learning walk with JD and learners were aware of the targets they were working towards. The new targets were set at parents evening were appropriate and encouraged stretch.
			2. Conduct an observation of the review process.	JW&SE	08/05/2018	09/05/2018	
TLA 5	English and mathematics are not integrated well enough in teaching and learning.	Learners continue to develop their English and	1. Training all staff on the integration of English and mathematics into teaching and learning.	JW	08/05/2018	09/05/2018	The integration of English and Mathematics in lessons is much improved and will continue to be monitored on a monthly basis through learning walks.

		mathematics skills.	2. Learning walks to check that English and mathematics are fully integrated into teaching and learning.	SE	04/06/2018	Ongoing	
TLA 6	Tutors do not formally plan schemes of work and lessons to ensure individual learners needs are met.	Schemes of work and session plans will be in place to reinforce and formalise planning for learning.	1. Deliver a workshop with frontline delivery staff to develop individual schemes of work and session plans in horticulture and catering.	JW&SE	08/05/2018	09/05/2018	SOW and lesson plans are now in place for every qualification. SE continue to monitor the quality of SOW and works alongside tutors to make improvement. SE has had a session with tutors and reiterated the importance of effective planning in regard to stretch activities. SE has carried out learning walk and this has been much improved. There needs to be improved communication between department leads and their staff to ensure that all staff are aware as soon as possible if there needs to be changes to planned lessons.
			2. Review schemes of work and session plans to identify areas for development and provide feedback to tutors on how to improve.	JW	09/05/2018	09/05/2018	
PDBW 1	A minority of learners do not fully understand the risks associated with radicalisation and how it affects them personally.	All learners to fully understand the risks associated with radicalisation.	1. Develop tailored sessions and support for learners who are more at risk of radicalisation and online grooming.	JD	13/11/2018	31/12/2018	TW our PREVENT lead has delivered sessions to all current learners and these are recapped during youth steering groups and daily discussions. All learners have received PREVENT sessions and follow up discussions will take place in 121's
			2. Deliver tailored support for learners and ongoing support to ensure they are fully aware.	JD	30/04/2018	Ongoing	

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			3. Regular checking of learners' understanding in 1:1 reviews and wider group sessions.	JD	30/04/2018	Ongoing	
PDBW 2	Planned enrichment activities are not frequent enough and do not incorporate the promotion of the benefits of physical activity.	Learners will gain a better understanding of the benefits of physical activity.	1. Develop a programme of enrichment activities that focus on the promotion of physical activity and its benefits.	All staff	04/06/2018	30/06/2018	External trips are now being planned each half term. This terms there has been trips to Painshill, Garden center's and food shops (to look at budgeting) Learners have a new reward token support the imbedding of GC rules, encourage positive behaviour and discourage negative behaviour.This links to out new positive handling policy.
			2. Map physical activities in current learning and raise awareness of this with learners.	All tutors	04/06/2018	30/06/2018	We have been awarded and EQUIP grant to develop an enrichment programme for Sept 2019. This will include sports, drama, guest speakers and clubs such as arts and crafts and cooking.
PDBW 3	Current attendance is not sufficiently high.	Learners develop the skill and attitude that employers require regarding good attendance.	1. Learners will be set individual targets for attendance.	All staff	Dec-18	Dec-18	Learners have been given attendance targets at parents evening April 2019. Those with attendance higher than 85% went on a trip to Nandos at easter and another trip will be held at the end of the summer term.
			2. Reinforce with learners and parents/carers the importance of attendance with employers.		Dec-18	ongoing	Importance of attendance was discussed with parents and learners at parents evening. We continue to see and increased effort in learners attending and better communication from parents.

			3. Reward good attendance for learners attending 85% and above.		Dec-18	ongoing	Trip for learners who have met their targets and/or are above 85% will take place in July.
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